



Phase Two End-of-Day Checklist

- ☐ Perform a clean sweep using the Sweep Team Checklist.
- ☐ Sweep the entire Phase Two work area.
- ☐ Windex all mirrors.
- ☐ Wipe down all stations.
- ☐ Face all chairs with the lever facing out after cleaning the seat and base.
- ☐ Wipe down all basins.
- ☐ Wipe down the Phase Two product cart.
- ☐ Return all products to the Phase Two product cart. Wipe down all bottles.
- ☐ Organize the back bar and wipe down the product containers.
- ☐ Sanitize the makeup cart (when applicable).
- ☐ Organize and dust the Take Home shelves.
- ☐ Organize the reception area.
- ☐ Clean, organize, and restock The Color Bar.
- ☐ Clean and face all The Wash House product bottles.
- ☐ Dust the Tool Bar.
- ☐ Rinse, clean, and refill Barbicide jars.

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